

Samata Leather Complex Ltd.

120, Sher-E-Bangla Road, Hazaribagh, Dhaka-1209.

NOTICE OF THE 26th ANNUAL GENERAL MEETING

Notice is hereby given that the 26th Annual General Meeting of the shareholders of Samata Leather Complex Ltd. will be held at the factory premises, 120, Sher-E-Bangla Road, Hazaribagh, Dhaka on Thursday the 22nd December, 2016 at 10:30 a.m. to transact the following business:

Agenda

01. To receive and adopt the audited Financial Statements for the year ended 30th June, 2016, together with the reports of the auditors and directors thereon.
02. To elect directors in place of those retiring.
03. To appoint auditors for the year 2016-2017 and to fix their remuneration.
04. To transact any other business with the permission of the Chair.

Dated, Dhaka
October 31, 2016

By the order of the Board
Sd/-
Ayub Khan
Executive Director & Company Secretary
(Acting)

Notes

01. Record date for AGM shall be November 21, 2016.
02. The shareholders whose names would appear in record of the CDS (Central Depository System)/Register of Members of the Company on the Record Date will be eligible to attend and vote at the Annual General Meeting. He/She may appoint a proxy to attend and vote on his/her behalf.
03. Shareholders are requested to submit their queries if any, on the report of Directors and audited accounts for the year ended on June 30, 2016 at the registered office of the company, preferably 72 hours before 22nd December, 2016.
04. Proxy form must be affixed with revenue stamp of Tk.10.00 and submitted to the Registered Office of the Company not later than 48 hours before the time fixed for the Annual General Meeting.

No arrangement of any type of gift/food will be made in the 26th AGM as per direction given by Bangladesh Securities and Exchange Commission (BSEC)